

Bank Reconciliation	Is there a bank reconciliation for each account?	YES	
	Is a bank reconciliation carried out regularly and in a timely fashion?	YES	
	Are there any unexplained balancing entries in any reconciliation?	No	
	Is the value of investments held summarised on the reconciliation?	YES	
Year-end procedures	Are year-end accounts prepared on the correct accounting basis (Receipts and Payments or Income and Expenditure)?	YES	
	Do accounts agree with the cashbook?	YES	
	Is there an audit trail from underlying financial records to the accounts?	YES	
	Where appropriate, have debtors and creditors been properly recorded?	YES	
Transparency code for smaller authorities	Are items of expenditure above £100 published on the council website?	No LAST ITEMS RECORDED SEPT 2016.	
	Is the statement of accounts published on the council website in accordance with Transparency code sections 16 and 17?	YES	
	Is the Annual Governance Statement published on the council website in accordance with sections 18 and 19 of the Transparency code?	YES	
	Is the Annual Audit Report published on the council website in accordance with sections 20-22 of the Transparency code?	YES	
	Is a list of councillor responsibilities maintained on the council website in accordance with section 23 of the Transparency code?	YES	
	Are details of public land and building assets available on the council website in accordance with sections 24-26 of the Transparency code?	YES	
	Are copies of minutes, agendas and papers of formal meetings available on the council website in accordance with sections 29 and 30 of the Transparency code?	YES	

01/11/16 CRQ No 1327  $\frac{1}{10}$  ECO SUSTAINABLE SOLUTIONS £927.60  
 PAYMENT MARKED AS VOID. CHEQUE NOT PRESENTED.  
 HAS IT BEEN RETAINED/DESTROYED BY PARISH COUNCIL??  
 IF NOT WAS PAYMENT SEEN STOPPED WITH BANK??  
 AMOUNT DOES NOT APPEAR IN ACCOUNTING FIGS.

02/11/17 CHEQUE NO 1348 M. RICHLEY MILEAGE EXPS RELATES TO  
 EXPENDITURE INCURRED IN 9/16 11/16 11/17 TOTAL £51.30  
 COUNCIL MAY CONSIDER IT APPROPRIATE TO BACK DATE THIS  
 AMOUNT IN FINAL ACCOUNTS.

ALL OTHER CHEQUES TO REMAIN IN 17/18 FIGURES.

No SCHEDULE OF % VARIANCE IN INCOME/EXPENDITURE PRODUCED.