

DRAFT

PIMPERNE PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday, 10th June 2015, at 7.00 p.m. in the Village Hall.

PRESENT: Cllrs. P. Slocombe (Chairman), A. Argles, D. Mackenzie, J. Tanner.

IN ATTENDANCE: B. MacGregor (Parish Clerk) and one member of the public.

1. APOLOGIES FOR ABSENCE: County Cllr. D.Crone

2. DECLARATIONS OF INTEREST: None

3. DISPENSATIONS: none required.

4. MINUTES: The minutes of the Parish Council meeting held on 13th May 2015 were approved.

5. DISTRICT COUNCILLOR'S REPORT: Not received.

6. COUNTY COUNCILLOR'S REPORT: Not received.

7. CO-OPTION OF COUNCILLORS: Three candidates have expressed an interest in being co-opted - Ms. H. Evans, Mr. T. Harman and Mr. M. Richley. Written confirmation has been sought that all candidates meet the eligibility requirements and are not disqualified from standing.

8. DEMOCRATIC PERIOD: No issues were raised.

9. MATTERS ARISING: None

10. PLANNING

a) Granted applications – Woodbury – A letter has been sent by Mr. Clark NDDC Area Planning Team Leader, to the developers but action has yet to be taken over the state of the path and boundary fence. Contact will be made with Mr. Clark to determine if any response has been forthcoming from Mr. Mulholland. **Action Cllr. Mackenzie**

b) The appeal regarding 2/2014/1494/HOUSE -11 Frampton Road was unsuccessful and the application has been refused.

c) Outstanding applications - 2/2015/0053/DCC – Retention of 3 temporary classrooms. Although a formal response is still awaited from DCC, Paul Scothern has verbally advised that the classrooms will be removed once the school has no further use for them.

c) New applications

2/2015/0661/REM – 50 Salisbury Road – objections are to be raised on the grounds that the footprint and position has changed from the original approved outline and the planned proposal for the flat-roofed elevation facing Salisbury Road is out of keeping with the existing street line.

2/2015/0685/HOUSE -4 Boyte Road – single storey extension - no comment.

2/2015/0776/FUL – Stud Farm, Down Road – change of use from agricultural to gymnasium - no comment.

d) Tree application– The poplar trees have been removed at 5 Old Bakery Close to be replaced by a silver birch. An application is awaited regarding work on the remaining poplar at the southern end of the property.

11. NEIGHBOURHOOD PLAN

A total of 123 completed questionnaires were received, a response rate of 25%. Analysis is underway, with each sub group being responsible for completing its own section. The analysis is set to be completed by 11th July. **Action All**

12. NEW PIMPERNE PRIMARY SCHOOL

The final tarmac work and road marking has been completed and the village hall car park has also been resurfaced. The main problem facing the school is the lack of an internet facility, which is causing to disruption to teaching and administration.

It was noted that the overflow car park is in constant use and used by staff, owing to the limited number of spaces available in the school car park.

13. FINANCES

a) **Financial Statement:** A statement for May was presented, showing details of income and expenditure against budget and including VAT recovery of £138.95.

b) **Cheque Approval:** The Council approved the payment and instructed the signature of the following cheques:

		At
		agreed
		rate
1208	Clerks Salary	
1209	Wybone Ltd. –grit bins	676.75
1210	Minster Stone Memorials	468.26

c) **Internal audit** – the audit has been completed with two minor points raised. All expense claims require signature by a Councillor and the recipient and the completion of the annual risk assessment should be formally “minuted”. **Action Clerk**

d) Annual Return

The Accounting statements and annual governance statement for the financial year ended 31st March 2015 were approved by the Council and the forms will be submitted to the external auditor before the deadline date of 30 June.

Action Clerk

e) **Significant variance report** – the report has been completed and will be appended to the annual return.

Action Clerk

14. OFFICERS’ AND REPRESENTATIVES’ REPORTS

a) **DT11:** Nothing to report

b) **Tree Officer:** An application from Mrs Murison to undertake some work on a Hazel Tree in Down Road is anticipated.

c) **Rights of Way:** A handover has been completed with Angela Barker and a meeting has been held with the Ranger, G. Stanley.

d) **Highways Officer:** A number of actions in relation to the approaches to the new school were agreed following the meeting with Dorset Highways. Formal requests for a 20mph speed limit, parking restrictions and HGV restrictions in Church Road are to be submitted, while Mr P. Dalton is to be requested to cut back the hedging on the boundary of his land.

Action Clerk

e) **Pimperne Primary School:** The new school is functioning well apart from the lack of broadband with the new kitchen operating at high speed and efficiency.

f) **Village Hall:** Nothing to report

g) **Flood Warden:** SWIM flood reporting training is to be undertaken by the end of June.

Action Cllr. Tanner

h) **DAPTC:** Nothing to report. The next DAPTC meeting will be on 15 July.

i) **Homewatch/Community Speed Watch:** No incidents were reported in Pimperne in May. Further community speed watch exercises have been completed and more volunteers would be greatly welcomed in order to ensure sufficient coverage.

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15. CALENDAR OF EVENTS AND TRAINING PLAN

The Annual Return and associated documents were approved as per the calendar. The new co-opted councillors will be invited to go on the next available DAPTC courses for new councillors in October.

Action Clerk

16. PROPERTY CHECKS

Maintenance work on the A354 bus shelter and the seat at the top of the steps between Down Road and Boyte Road will be undertaken once essential work on the play areas has been completed.

Action Chairman/Cllr Argles

17. PRE-SCHOOL FUTURE PREMISES

The planned meeting with County Cllr Croney, the Parish Council, the Pre-School and Sports Society will be arranged.

Action Chairman

18. SECTION 106

It was agreed that expenditure will be delayed until the full results of the neighbourhood plan survey are available to ensure that resources are directed towards the most appropriate projects.

19. VILLAGE DEFIBRILLATOR

A conversation has taken place with Mr Williams who has confirmed his willingness to train users and suggested a number of funding sources. He recommended the village shop as the best storage location for the equipment. Contact will be made with Rachael Hopkins to identify progress made on fundraising.

Action Chairman

20. WAR MEMORIAL

The work has been completed.

21. TRANSPARENCY CODE FOR SMALLER COUNCILS

From 1st July 2015 it will be mandatory for parish councils with an annual turnover not exceeding £25,000 to comply with the Transparency Code for Smaller Councils. This will require the council to publish certain financial and governance information on a publicly accessible free of charge website. Precise arrangements to be agreed.

Action Chairman, Cllr Mackenzie and Clerk

22. ELECTORAL REVIEW OF DORSET

Draft recommendations on the Electoral Review of Dorset consultation have been received with responses to be submitted to the Review Officer by 6th July 2015.

23. PRAYERS AT PARISH COUNCIL MEETINGS

Following a change in the law, it is now possible for parish councils to include prayers in future if they so wish. It was agreed that there was no desire to change current practices.

24. CORRESPONDENCE

a) Details were provided on a number of forthcoming events on Community Emergency Planning, the North Dorset Community Lunch, and Forward Together.

b) A liaison meeting for the Great Dorset Steam Fair will be attended on 18th June.

Action Cllr Tanner

25. MATTERS FOR FURTHER CONSIDERATION: None

26. ITEMS FOR NEXT AGENDA: None

27. NEXT MEETING

The next meeting will be held on 8th July.

The meeting closed at 9.05 p.m.