

DRAFT

PIMPERNE PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday, 11th May 2016, at 7.00 p.m. in the Rylands Room.

PRESENT: Cllrs. J. Tanner (Deputy Chairman), A. Argles, H. Evans, T. Harman, D. Mackenzie, M. Richley,

IN ATTENDANCE: Parish Clerk and 4 members of the public.

1. APOLOGIES FOR ABSENCE: Cllr. P. Slocombe and District Cllr. P. Brown.

2. DECLARATIONS OF INTEREST: None

3. DISPENSATIONS: None required.

4. MINUTES: The minutes of the Parish Council meeting held on 11th May 2016 were approved and signed by the Deputy Chairman.

5. HILLFORTS WARD REPORT: A report covering District Council activities had been received. It was noted that the report was fairly “thin” in respect to coverage of local issues and concern continues to be held that residents’ access to District and County Councillors is much more restricted than previously enjoyed. The matter will be discussed in a forthcoming informal discussion with District Cllr. Brown.

Action Chairman/Clerk

6. DEMOCRATIC PERIOD: A School Lane resident presented the meeting with comments on the planning application to develop the old Pimperne school site. While broadly happy with the overall plans for 5 units, he expressed concern over the apparent lack of access for heavy machinery onto the field and noted that local residents in Portman Road were concerned over the plan to allocate dedicated parking for two of the units in the existing layby.

7. MATTERS ARISING: The defibrillator and cabinet has been fitted at the village shop. Representatives from Mosterton PC have viewed the old bus shelter and a decision is awaited.

8. PLANNING

a) Granted applications:

- Woodbury – no further news.
- 10 St Peter’s Close- no further news

b) Outstanding applications:

- 2/2016/0047/FUL – 33 Walters Drive, DT11 8UX – No decision to date.
- 2/2016/0500/HOUSE - Orchard Cottage, Old Bakery Close, DT11 8BS –the revised application was not opposed.
- 2/2016/0566/HOUSE Sequoia, Letton Close, DT11 7SS.- the application was not opposed but conditions were requested over keeping access roads clear on refuse collection days.

c) New applications:- 2/2016/0594/FUL – Pimperne C of E Vc First School, School Lane. It was agreed that the Council would not oppose the application to convert the old school building into a 3 bed property and build a further 4 units on the site. However, the issues of access for grass cutting equipment and a permanent public access to the site from Portman Road will be covered in the Consultee comments.

Action Clerk

d) Tree applications –

- 2/2016/0501/TPTREE 14 Old Bakery Close. No comment as the residents have already been in discussion with the NDDC Tree Officer.

9. NEIGHBOURHOOD PLAN

A meeting to discuss the Blandford + Submission document was held on Monday 6th June. Copies of the minutes will be circulated. **Action Deputy Chairman**

It was noted that NDDC will not be taking any notice of Neighbourhood Plans in their planning reviews until they have completed the adoption process.

A draft plan of the Pimperne Neighbourhood Plan will be considered by the Neighbourhood Planning Group at a meeting on 15th June.

A meeting is to be held between Jen Nixon of NDDC and the Heritage/Natural Historical Environment sub group to discuss the re-appraisal of the Conservation Area.

10. NEW/OLD PIMPERNE PRIMARY SCHOOL

A site meeting will be held with Ms J. Leaton and Mr. M. Osborne of DCC at 2.30 pm on 22nd June to discuss a timetable for the handover of the old school field. All councillors are invited to attend if they wish. **Action All Councillors**

In respect to the new school, although a number of defects were addressed over the half-term holiday Mr. C. Brown of DCC has a complete list of the items still outstanding.

It was agreed that this agenda item should be changed to the Old School Field for future meetings. **Action Clerk**

11. FINANCE

a) Financial Statement: The statement for May was presented and approved.

b) Queen's 90th Birthday Tea Party Funding: It was agreed that out of pocket expenses of £23.21 for the event could be added to payments to be approved. The majority of the costs of the event were funded by the raffle, and all surpluses will be carried forward for use on the Village Fete later in the year.

b) Cheque Approval: The Council approved the payment and instructed the signature of the following cheques:

1282	Clerk's Salary	344.52
1283	DAPTC – Essentials for Councillors	65.00
1284	Blandford School - Tea party leaflets	36.00
1285	Debby Mackenzie –Tea party expenses	23.21
1286	Groundwork UK – Grant repayment	815.50
1287	JP Consultants – Internal audit fees	85.00
	Total	1369.23

d) Internal audit: Although a report has been received from Mr. Paul, he is to be re-contacted to ensure that the Transparency Code requirements are deemed to have been met. **Action Clerk**

e) Annual Return, Significant Variation Report and Bank Reconciliation.

The bank reconciliation and significant variation report had been circulated with a draft version of Section 2 of the Annual Report. The Chairman was deputed to sign the Annual Report upon clarification of the Asset Register. **Action Chairman/Cllr. Mackenzie/Clerk**

12. OFFICERS' AND REPRESENTATIVES' REPORTS

a) **DT11:** The outcome of the bid to be shortlisted as one of the three local causes in Tesco's Bags of Help funding scheme will not be announced until August 2016.

b) **Tree Officer:** Dorset CC has been informed of situation on 1 Priory Gardens. Action is still to be taken on Berkley House, Church Road and the Leylandii in Paul Bakers Lane.

c) **Rights of Way:** Formal requests are to be made to Messrs. Dalton and Taylor to cut back vegetation on Footpaths 11 and 16 respectively. **Action Clerk**

d) **Highways:** Some potholes have been filled in Portman Road. Action is still awaited from Dorset CC in respect to the Anvil bend improvements on the A354.

e) **Pimperne Primary School:** Sports day is to be held on 1st July, with school transfer day to take place on 6th July and a school disco on 8th July. Mrs Fiona Waller has been appointed to take up the position of Head Teacher from September 2016.

f) **Village Hall:** Electrical works have been completed to ensure compliance with the fire risk assessment while fund raising activities will commence for new curtains.

g) **Flood Warden:** Pressure is to be maintained on DCC to ensure gulleys and drains are regularly cleared to prevent flash flooding on the A354.

h) **DAPTC:** The minutes of the last meeting are to be circulated. **Action Cllr. Richley**

i) **Transport:** Previous regular users of the 325 service are to be contacted to assess interest in pursuing alternative community schemes. **Action Cllr. Harman**

DCC has announced a further consultation on bus services with the aim of saving a further £1.85m in subsidies.

j) **Best Kept Village:** Mr. King has been requested to examine areas of concern including fencing at the Priory Field, hand railing to the play area and the skateboard ramps. The competition is now in the judging phase and residents are requested to be extra-vigilant in removing litter in public places. A village "walkabout" is to be arranged to assess areas for special attention. **Action Chairman/Cllr. Evans**

13. HOMEWATCH/COMMUNITY SPEEDWATCH

One incident was reported in Pimperne in the April Homewatch report. Further discussion with Mr. D. Andrews is required on Community Speedwatch to identify a better solution to planning exercises. **Action Chairman**

14. CALENDAR OF EVENTS AND TRAINING PLAN

The main actions on the Calendar of Events are covered under Section 11e above.

15. PROPERTY CHECKS

a) General – nothing to report

b) Play areas –

Replacement chippings and new signage have been ordered.

17. GREAT DORSET STEAM FAIR: With the Fair this year coinciding with the Bank Holiday Cllr Richley will be raising the issue of potential traffic congestion. He will also request an extension of the late bus service to midnight to coinciding with the Bank Holiday this year. **Action Cllr. Richley**

18. CORRESPONDENCE

None

19. MATTERS FOR FURTHER CONSIDERATION:

A letter of thanks is to be sent to Mrs Vacher for her contribution to the success of the Queen's 90th birthday tea party. **Action Clerk**

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20. ITEMS FOR NEXT AGENDA:

The following items should be added to the next agenda:

- Allotment
- Urgent Matters
- Old School Field

22. NEXT MEETING

The next meeting will be held at 7pm on 13th July.

The meeting closed at 8.32 p.m.