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## PIMPERNE PARISH COUNCIL

Minutes of the Annual Meeting and subsequent routine meeting held on **Wednesday, 11<sup>th</sup> May, 2011**, at 7.00 p.m. in the Village Hall.

**PRESENT:** Cllrs. P. Slocombe, M. Oliver, D. Andrews, A. Barker, D. Hart, D. Mackenzie, J. Tanner

**IN ATTENDANCE:** S. Bamforth (Clerk) and 4 members of the public.

1. Cllr Peter Slocombe was elected as Chairman of the Council.
2. Cllr J. Tanner was elected as Vice-Chairman of the Council.
3. Councillors' declarations of acceptance of office and undertaking to abide by the Code of Conduct were received by the Clerk. The Chairman signed and the Council received his declaration of acceptance of office and undertaking to abide by the Code of Conduct.
4. **APOLOGIES FOR ABSENCE** were received from County Cllr Campbell
5. **DECLARATIONS OF INTEREST:** none.
6. The following officers and representatives were appointed:
  - a) DT11 representative: Cllr Slocombe
  - b) Tree Officer: Cllr Hart
  - c) Rights of Way Officer: Cllr Barker
  - d) Flood Warden and Community Resilience Representative: Cllr Tanner
  - e) Village Hall representative: Cllr Slocombe
  - f) DAPTC representative: Cllrs Andrews and Mackenzie
7. The Council agreed to pay the annual subscription to the DAPTC.

**ACTION**

8. The Council agreed to continue to meet on the second Wednesday of each month, at 7.00pm; the Clerk would circulate dates for 2011-12. **Clerk**
9. The Council agreed to form a working group in October to discuss a draft budget for 2012-13 to be circulated before the November meeting.
10. The Clerk would meet with the Chairman to review the asset register, risk assessment and internal audit arrangements. The internal auditor would be asked to itemise in his reports what he had inspected. **Clerk, Chairman**
11. The Council decided to enter into a 3 year undertaking with Came and Co in order to obtain a reduced premium, including 16 months' cover for the payment due on 1<sup>st</sup> June.

There then followed a routing meeting of the parish council.

**12. MINUTES:** The minutes of the Parish Council meeting held on 13<sup>th</sup> April, 2011 were approved and signed.

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**13. DISTRICT COUNCILLOR'S REPORT:** Cllr Oliver reported on the recent elections and noted that, being Chairman of the District Council, he had felt unable to continue as Vice-Chairman of the Parish Council.

**14. COUNTY COUNCILLOR'S REPORT:** none.

**15. DEMOCRATIC PERIOD**

No matters raised.

**16. MATTERS ARISING**

- a) Bus timetables: The Chairman reported that these had been replaced at the main road bus stops, but the Clerk would ask for one to be put at the stop at the footpath down from Portman Road. **Clerk**
- b) Track to Blandford Camp: the Chairman would resume his investigations. **Chairman**
- c) Rubbish Collection at Willow Park: the Clerk reported that NDDC would send a letter to residents reminding them of collection dates and when rubbish should be put out,
- d) New Village School: the Chairman reported that the rescheduled meeting with the DCC Estates Manager to discuss the proposed footpath in the village hall car park would take place on 24<sup>th</sup> May.

**17. PLANNING**

- a) There were no notifications of outstanding applications.
- b) The Council considered the following new applications:
  - 2/2011/0372 Pimperne Primary School, School Lane, Pimperne: to retain temporary classroom (retrospective) previous reference 2/2006/0089. No objections.
  - 2/2011/0393 Fairchalke, Pimperne: Extension of time to Planning Permission 2/2008/0162 to erect double garage and store with studio within roof space. Cllr Tanner declared a personal interest as a distant acquaintance. No objections.
  - 2/2011/0392 Pebble Cottage, 19, Manor Farm Close, Pimperne: to erect 1 conservatory. No objections.

**18. OFFICERS' AND REPRESENTATIVES' REPORTS**

- a) **DT11:** The Chairman reported that negotiations were continuing on the draft lease for the former Three Choughs, for use as a community hub. The Countryside Ranger was still negotiating with landowners on the extension of the Trailway. There was to be a presentation on the CPEND broadband survey on Friday 13<sup>th</sup> May.
- b) **Tree Officer:** nothing to report.
- c) **Rights of Way:** No report. Cllr Barker noted that weeds were encroaching on FPs 12 and 16; the Chairman would examine. **Chairman**
- d) **Pimperne Primary School:** Cllr Oliver reported that the tea party to mark the Royal Wedding had been a great success. The teacher from Ghana was due to arrive under the twinning arrangement. The school was now taking some of the overflow of students from Blandford.
- e) **Village Hall:** Cllr Slocombe reported that instructions had been issued for the refurbishment of the outdoor benches and external decoration.
- f) **Flood Warden:** Cllr Tanner reported that there were no matters of concern and noted that it was riparian owners' responsibility to keep the stream free-flowing.
- g) **DAPTC:** no report.
- h) **Homewatch:** Cllr Andrews reported that there had been no incidents in Pimperne and noted the importance of reporting all incidents to the police.

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## 19. VILLAGE DESIGN STATEMENT

Cllr Tanner reported that feedback on the completed questionnaires would be given at a meeting in June. He also noted that Pimperne had been proposed for the pilot scheme of the AONB's Historic Environment Action Plan

## 20. HIGHWAYS AND FOOTPATHS

a) The Clerk reported that the gullies on the A354 were to be cleared on 14<sup>th</sup> May. Cllr Oliver would check with Mr Lukins if improvements were to be made to the access to the church; otherwise the Clerk would write to him.

**Cllr Oliver, Clerk**

b) The Chairman reported that none of the work on the list, including cutting back vegetation of pavement edges, had been undertaken by the PMU team. The Clerk would ask why not. Weeds were growing outside the housing association houses in Church Road; the Chairman would check ownership.

**Clerk, Chairman**

## 21. PIMPERNE STREAM

The Chairman reported that property owners along the stream had been told by the Environment Agency that they had riparian responsibility for the maintenance of the culvert; discussions were continuing. The Clerk confirmed that the Environment Agency was reminding the management company of Willows Park of their riparian responsibility to maintain the stream. Cllr Barker said she would organise stream clearance, if necessary; the Clerk would liaise with the Environment Agency and forward the necessary water displacement certificate.

**Clerk**

## 22. FINANCES

a) The Clerk presented a written financial summary for 2010-12 and a written financial statement for March, 2011 in the form required by the Council

b) The Clerk presented a written financial statement for April, showing details of income and expenditure, set against budget, and bank reconciliation.

c) The Council approved the payment and instructed the signature of the following cheques:

953	S Bamforth - Clerk's salary April	At agreed rate
954	S Bamforth - Clerk's expenses April	£28.62
955	NDCC - bin emptying	£67.23
956	Countryside Services - play area grass-cutting	£600.00
957	JP Consultants - internal audit	£85.00
958	Broker Network Ltd	£803.54

d) The Council agreed to open a 7-day notice deposit account with Scottish Widows for the VDS funds.

e) The Council agreed Cllrs Oliver and Mackenzie would be new signatories on all parish council accounts.

## 23. PARISH COUNCIL WEBSITE

Discussion deferred to the next meeting.

## 24. PROPERTY CHECK

a) The Chairman had commissioned necessary repairs to Council property.

b) Cllr Tanner would carry out the next month's check.

## 25. CORRESPONDENCE

a) DCA; Community Trust Land seminar: noted.

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b) DAPTC; new councillor training. The Clerk would inform DAPTC of Cllr Andrews' and Cllr Mackenzie's choice of dates.

**Clerk**

**26. ITEMS FOR NEXT AGENDA**

- a) To discuss the future maintenance of the website
- b) To approve councillors' attendance on new councillors' training seminars

**27.** The time and date of the next meeting was confirmed as 7.00pm on Wednesday, 8<sup>th</sup> June, 2011, in the Village Hall.

The meeting ended at 8.57 pm.