

PIMPERNE PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council and subsequent routine meeting held on **Wednesday, 9th May, 2012**, at 7.00 p.m. in the Village Hall.

PRESENT: Cllrs. P. Slocombe (Chairman), D. Andrews, A. Argles, A. Barker, D. Hart, D. Mackenzie, J. Tanner.

IN ATTENDANCE: District Cllr M. Oliver, S. Bamforth (Clerk), 1 member of the public.

1. Cllr Peter Slocombe was elected as Chairman of the Council.
2. The Chairman signed and the Council received his declaration of acceptance of office and undertaking to abide by the Code of Conduct.
3. Cllr J. Tanner was elected as Vice-Chairman of the Council.
4. **APOLOGIES FOR ABSENCE** were received from County Cllr Campbell
5. **DECLARATIONS OF INTEREST:** none.
6. The following officers and representatives were appointed:
 - a) DT11 representative: Cllr Slocombe
 - b) Tree Officer: Cllr Hart
 - c) Rights of Way Officer: Cllr Barker
 - d) Flood Warden and Community Resilience Representative: Cllr Tanner
 - e) Village Hall representative: Cllr Slocombe
 - f) DAPTC representatives: Cllrs Andrews and Mackenzie

7. The Council agreed to pay the annual subscription to the DAPTC.

ACTION

8. The Council agreed to continue to meet on the second Wednesday of each month, at 7.00pm; the Clerk would circulate dates for 2012-13. **Clerk**

9. The Council agreed to consider the first draft of the 2013-14 budget at their October meeting and councillors were asked to submit items for consideration to the Clerk in September. The Council would review the Asset Register, Risk Assessment and insurance arrangements at the August meeting and review internal audit arrangements in September.

There then followed a routing meeting of the parish council.

10. **MINUTES:** The minutes of the Parish Council meeting held on 11th April, 2012 were approved and signed, with one amendment.

11. DISTRICT COUNCILLOR'S REPORT: District Cllr Oliver's report was received by the Council [available at www.pimperne.org.uk].

12. COUNTY COUNCILLOR'S REPORT: none.

13. DEMOCRATIC PERIOD

Ms Jackson asked about faster broadband provision; Cllr Tanner responded. She asked about vehicles parking on the pavement at the bottom of School Lane; councillors explained this was necessary to give access to the school bus and emergency vehicles. Ms Jackson stated that the access to School Field was permissive and the owners of School House had the right to park there.

14. MATTERS ARISING

- a) CPRE seminar on planning laws; Cllrs Andrews and Mackenzie to attend an bring back any literature handed out. **Cllrs Mackenzie, Andrews**
 - b) Meeting with Chairman of Stourpaine Parish Council; superseded by meeting with Blandford Forum Town Council.
 - c) New Pimperne School; the Chairman had met with the Parish Council's solicitor, Mark Bellman, and the latter would now be kept informed of any developments on the proposed transfer of land.
 - d) Village newsletter: since there had been no demand at the Annual Parish Meeting for a more frequent newsletter, this would continue to be published twice a year.
 - e) Lighting at the Damory bus depot; NDDC Enforcement Officers were now considering the lighting there.
 - f) Adopt a neighbour scheme; the idea would be mentioned on the parish council website and in the next newsletter. Cllr Andrews would check with Homewatch if there were such schemes elsewhere. **Cllrs Mackenzie, Andrews**
- Cllr Hart thanked the Chairman for his efforts at the Annual Parish Meeting.
- g) Financial Regulations; Cllr Hart circulated a copy of the agreed aide-memoire. The Clerk would give a copy to the internal auditor, together with relevant sections of the Practitioners' Guide to Governance and Accountability for Local Councils. **Clerk**

15. PLANNING

- a) The following application had been granted:
2/2012/0280 Malusa, Letton Close, Pimperne: to raise roof height to create additional accommodation in roof space.
- b) There were no new applications.
- c) The Council discussed the merits of a joint neighbourhood plan, with Blandford Forum; the Chairman and Cllrs Tanner, Andrews, Mackenzie and Hart would meet with Blandford Forum Town Council to discuss such an idea without any commitment and to consider a joint response to the Draft Core Strategy. **Chairman, Cllrs Tanner, Andrews, Mackenzie, Hart**

16. OFFICERS' AND REPRESENTATIVES' REPORTS

- a) **DT11:** The Chairman reported that grant applications for the Three Choughs, including to Sowing Seeds, had been submitted.
- b) **Tree Officer:** Nothing to report.

- c) Rights of Way:** Cllr Barker noted that a path had been cut through the crop on FP16 , but FP11 had not yet been restored. It was agreed Cllr Barker should ask Mr King to carry out the necessary work to the steps down to the Churchyard; the Council would consider at their next meeting using walks project funds for this purpose. **Cllr Barker**
- d) Pimperne Primary School:** Cllr Tanner reported on staff changes and after school activities.
- e) Village Hall:** the Chairman reported that quotations were being sought to over-roof the hall. The Open Gardens event had raised £968; the Clerk would write to congratulate the organisers on a successful village event. There would be a fundraising quiz on 14th July. **Clerk**
- f) Flood Warden:** Cllr Tanner reported that Pimperne Brook was now running.
- g) DAPTC:** Cllr Andrews had circulated his report by e-mail
- h) Homewatch:** Cllr Andrews reported that there had been only 4 incidents in the last month.

17. HIGHWAYS AND FOOTPATHS

The Council noted that NDDC had acted on the satellite dishes in the conservation area and that County grass-cutting of the verges had been reduced. The Clerk would check insurance constraints on the Council taking on any cutting of the verges; Cllr Tanner noted that the Willows Park Management Company was responsible for the maintenance of both banks of the stream. The Clerk would report to Highways the potholes in Portman Road, Down Road and St Peter's Close. The Clerk had received a complaint about rubbish being put out too early by residents of Willow Park; the management company was writing to residents

18. WAR MEMORIAL

The Chairman had heard nothing more from Mr Richley.

19. FINANCES

- a) The Clerk presented a written financial statement for 2011-12.
- b) The Clerk presented a written financial statement for April, showing details of income and expenditure, set against budget.
- c) The Council approved the payment and instructed the signature of the following cheques:

1019S Bamforth - Clerk's salary April	At agreed rate
1020S Bamforth - Clerk's expenses April	£24.45
1021 Cllr Mackenzie - website hosting	£10.80
1022 Countryside Services - grass-cutting	£630.00
1023 Dorset CPRE - planning seminar	£10.00
1024 Pimperne Sports Society - grant under LGA 1976 s19	£1,000.00

- d) The Clerk would consult with her other employer parish councils and circulate a note about purchasing a new computer. **Clerk**

20. PARISH COUNCIL E-MAIL ADDRESS

The Council agreed to the Clerk changing the Council's address.

21. GENERAL POWER OF COMPETENCE

The Clerk would circulate a digest for the Council's consideration at their next meeting. **Clerk**

22. PROPERTY CHECK

The Council received Cllr Argles' report.

23. CORRESPONDENCE

- a) DAPTC training programme; Cllr Tanner noted that NDDC offered training online; the Clerk would check if this were available to parish councils. **Clerk**
- b) Lord Lieutenant; invitation to Jubilee Service: Chairman to attend.

24. ITEMS FOR NEXT AGENDA

- a) To consider General Power of Competence
- b) To consider any necessary action on new Code of Conduct
- c) To approve Annual Return
- d) To consider computer replacement

25. The time and date of the next meeting was confirmed as 7.00pm on Wednesday, 13th June, 2012, in the Village Hall.

The meeting ended at 9.05pm.