

PIMPERNE PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council and the Parish Council meeting held on Wednesday, 10th May 2017, at 7.00 p.m. at the Village Hall.

PRESENT: Cllrs. P. Slocombe (Chairman), A. Argles, T. Harman, D. Mackenzie, P. Peters, M. Richley.

IN ATTENDANCE: District Cllr. P. Brown, Parish Clerk and three member of the public.

1. TO ELECT A CHAIRMAN OF THE COUNCIL: Cllr. Peter Slocombe was re-elected as Chairman.

2. TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE:

The declaration of office was signed and witnessed.

3: TO ELECT A VICE-CHAIRMAN OF THE COUNCIL: Cllr. Tanner was elected as Vice-Chairman of the Council.

4: APOLOGIES FOR ABSENCE: Cllr. J. Tanner

5. DECLARATIONS OF INTEREST: None

6. DISPENSATIONS: None

7. APPOINTMENT OF OFFICERS: The following appointments were agreed:

Tree Officer – Cllr. D. Mackenzie

Rights of Way Officer – Cllr. A. Argles

Highways Officer – Cllr. A. Argles

Flood Warden and Community Resilience Officer – Cllr. J. Tanner

Village Hall Representative – Cllr. P. Slocombe

DAPTC Representative – Cllr. M. Richley

Transport Officer – Cllr. T. Harman

Community Officer – Cllr. P. Peters

8. MINUTES: The minutes of the Parish Council meeting held on 12th April 2017 were approved by the meeting and signed by the Chairman.

5. HILLFORTS WARD REPORT: The latest report, provided by Cllr. Brown, confirmed that progress on A350/C13 improvements and local government consultations are on hold to avoid any potential conflict with the democratic process until after the General Election. The next Hambledon divisional meeting will be held at Pimperne on 19th July.

6. DEMOCRATIC PERIOD:

A resident expressed disappointment over the manner in which his complaint about parking by members of the Speedwatch team had been received.

Another resident expressed concern over the reduction in hours at the village shop and post office and requested the Council to consider ways the amenity could continue to be provided. It was agreed that the Council would research the matter further. **Action All**

7. MATTERS ARISING: Cllr. Harman informed the meeting that the third last slide of the material consideration slides provides a useful flow diagram summary of the hierarchy of choice.

8. PLANNING

a) Granted applications:

- Woodbury – No further progress.

b) Outstanding applications

– 2/2016/1763/Various Sites –BT telephone box – no progress to date.

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- 2/2017/1763/ KJ Pike & Sons Ltd – the Council opposed this part-retrospective application to extend hardstanding areas for vehicle parking and trolley storage and a decision is awaited from NDDC.

c) New applications

- 2/2017/0566/CPE Certificate of Lawfulness, The Stables – The Parish Council was unable to provide any documentary evidence to support or deny this application.

d) Tree applications – No new applications.

e) Other planning issues

In response to a letter from Planning Enforcement the owners of the chapel have agreed to clear the property and surroundings of overgrown foliage within 8 weeks. The possibility of listing the Hayloft in the grounds of Berkeley House will be explored.

Action Chairman/Cllr. Mackenzie

10. NEIGHBOURHOOD PLAN

A meeting with the AONB has been held to cover the objections and suggestions raised during the options consultation. The next meeting of the Neighbourhood Plan Group will be held on 12th May to consider the findings and prepare for the next stage, the pre-submission plan.

11. OLD SCHOOL FIELD

Following Cllr. Croney’s re-election to Dorset County Council, a meeting will be arranged with DCC to progress the transfer of the field to the Parish Council. **Action Chairman**

12. FINANCE

a) Financial Statement: The statement for April, including receipt of first tranche of the Precept for 2017-18 was presented and approved, subject to a minor amendment to the VDS Deposit Account. **Action Clerk**

b) Cheque Approval: The Council approved the payment and instructed the signature of the following cheques:

		At
		agreed
		rate
1354	Clerk’s Salary	
1356	Martin Park Garden Maintenance	734.00
1357	JP Consultants – Audit fees	100.00
1358	B. MacGregor –Clerk’s expenses	39.59

Cheque no. 1355 was not approved, pending further discussion with the supplier to query the invoice. **Action Clerk**

c) Internal audit: The internal audit report had been received and will be circulated.

Action Clerk

d) VAT Reclamation: A formal claim for £1,203.11 has been lodged with HMRC.

e) Annual Return: The Annual Return, Significant Variance Report and Bank Reconciliation are to be completed for submission to the external auditors by 19th June, while the exercise of public rights is to be instituted for a period of 30 days between 12th June and 21st July, including the first 10 working days of July. **Action Clerk**

13. OFFICERS’ AND REPRESENTATIVES’ REPORTS

b) Tree Officer: Nothing to report.

c) Rights of Way: Further feedback and documentary evidence will be supplied to DCC on the works undertaken by SSE on the footpath behind the Church

Action Cllrs. Argles, Richley and Clerk

d) Highways – Cllr. Richley reported on his attendance at the Hambledon divisional meeting. DCC Highways identified a number of options for villagers wishing to undertake their own maintenance. For the volunteer option DCC will provide necessary safety cover and relevant tools for the job and will arrange for rubbish to be cleared away. DCC is only required to re-paint white lining on critical areas where double white lines are utilised and there is no statutory requirement to maintain other markings

A significant amount of information is available online via the Sharepoint system but is difficult to copy. The Parish Council's log in details for Sharepoint are to be passed to all Councillors.

Action Clerk

Details of the improvements to the footpath in Church Road will be presented to the Council by Highways before the work commences.

e) Pimperne Primary School: Nothing to report.

f) Village Hall: Nothing to report.

g) Flood Warden: Nothing to report. Wessex Water are to be invited to provide a 15 minute update on their earlier presentation at the July PC meeting.

Action Clerk

h) DAPTC: The Council has received the DAPTC Single Star certificate for achieving 43% participation of Councillors at training events from May 2016-April 2017.

i) Transport: Cllr. Harman reported that Kent and Cornwall County councils are examining the Bus services Bill to determine any repercussions for rural transport and a watching brief will be maintained.

j) Dorset Best Village Competition: A litter pick around the village will be arranged for Saturday 20th May.

Action Cllr. Peters

17. HOMEWATCH/COMMUNITY SPEEDWATCH

Nothing to report on Homewatch. The Speedwatch team took part in a combined Devon/Dorset event organised by the police on 28th April.

18. CALENDAR OF EVENTS AND TRAINING PLAN

A new Good Councillors Guide is about to be published and will be available to download from the DAPTC website.

19. PROPERTY CHECKS

a) General – Nothing to report

b) Play areas – A meeting is to be held with Sovereign Play Equipment on 16th May to obtain a quotation for replacing some equipment in the Junior Play Area. As unit cost benefit of ordering high volumes of protective bark mulch is limited, a decision on quantities required will be made once a decision is made on the new equipment.

Action Chairman/Clerk

20. DEFINITIVE MAP

Cllr Argles confirmed that the Council is not in possession of the definitive map and its whereabouts is to be investigated.

Action Clerk

21. OPEN GARDENS EVENT

The event will be held on the weekend of 8th/9th July. Publicity and refreshments arrangements have been agreed by the Gardening Club. A risk assessment is to be carried out as required by the Council's insurers and a first aider appointed.

Action Chairman/Clerk

Participants' gardens will be covered by the Council's insurance for this event, but cover within each house would depend upon individual owners' insurance cover. Local clubs including the Art group and Photography are to be contacted to provide exhibitions. **Action Chairman**

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22. DEFIBRILLATOR

User training for the equipment is to be arranged through either Dr. Percival, Dorset CCG or the Ambulance Service Trust.

Action Cllrs Argles/ Richey

23. CORRESPONDENCE

The Great Dorset Steam Fair is providing 120 complimentary tickets for use by residents. It was agreed that an A5 leaflet should be prepared offering these for purchase at £5 per pair with proceeds set to go towards the purchase of new curtains for the village hall. The leaflet and a related 2 for 1 offer (if available) will be inserted into the Benefice magazine to ensure delivery to all local households.

Action Cllr.Argles/Clerk

It was agreed that future meetings of the Annual Parish meeting will once again include a brief open forum period to enable parishioners to ask pertinent questions.

24. MATTERS FOR FURTHER CONSIDERATION:

None

25. ITEMS FOR NEXT AGENDA:

None

26. NEXT MEETING

The next meeting will be held on Wednesday June 14th.

The meeting closed at 9.15 pm