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PIMPERNE PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 11th October 2017, at 7.00 p.m. at the Village Hall.

PRESENT: Cllrs. A. Argles, T. Harman, P. Peters, M. Richley, P. Slocombe (Chairman), J. Tanner.

IN ATTENDANCE: County Cllr. D. Croney, District Cllr. P. Brown, Parish Clerk and two members of the public.

1. APOLOGIES FOR ABSENCE: None

2. DECLARATIONS OF INTEREST: None

3. DISPENSATIONS: None

4. MINUTES: The minutes of the Parish Council meeting held on 13th September 2017 were approved by the meeting.

5. HILLFORTS WARD REPORT: District Cllr. Brown reported that the leaders of 6 local councils had met with the Secretary of State. In light of the 2019 deadline, a new, joint committee has been formed containing all councils which are to be part of the new structure. County Cllr. Croney attended a meeting on Monday with villagers affected by the A350 development. The meeting was the first of a monthly update meeting which is to be held with the County Highways and relevant villages. A number of items will be raised before the Cabinet meeting in December where decisions will be made and forwarded to the regulatory commission. Planned works to Durweston Bridge have been deferred whilst the Highways team explore other options. The County Council are very keen to ensure that all parishes are aware of the potential closure and the huge impact this will have. There are potentially more meetings planned on a quarterly basis in 2018 concerning the former school field. County Cllr Croney will request a meeting with Jacqui Leaton and check with the chairman for availability.

20. Shop & Post Office

At the request of District Cllr Brown item 20 concerning the village Post Office was moved up the agenda. The village shop closed for the final time on Saturday 7th October. All signs have been removed. The Chairman has contacted Zoe Sprackling of the Post Office, who has confirmed that they may be able to offer an outreach service to the village which would be based in the Committee Room in the Village Hall on a Wednesday afternoon and Friday morning.

The requirements for an outreach service are:

- BT landline in the village hall
- Electrical Installation for PO equipment
- A lockable cabinet

Action: The Chairman is due to have a meeting with Zoe Sprackling on 31st October to discuss this issue in more detail.

The Shop has now finally closed. The council may need to consider relocating the following: Notice Board, Village Plaques and Defibrillator. It was suggested that these move to the village hall although this may require a new, freestanding notice board. **Action: Chairman/Clerk**

6. DEMOCRATIC PERIOD:

- Col Oliver was upset to find the shop & PO closing on the 7th October which was much earlier than previously advised, as he felt this had left a number of villagers in a difficult situation. He was very pleased to learn of the developments regarding the visiting PO and the positive impact this would have regarding pensions etc.
- David Latham wished to discuss the Neighbourhood Plan but felt that the position for it within the agenda left little opportunity for discussion by the public. He stated that he may wish to make comment later after it had been raised. It was confirmed by the Chairman that this would be possible with the council's approval if deemed necessary and appropriate.
- Cllr Tanner confirmed that the keys to the Youth Centre had been signed for at last – which was great news.
- Cllr Tanner also confirmed that the Blandford Biting Fly was still on the District Councils agenda and there was to be a meeting regarding re-spraying.
- It was confirmed that the Parish Council will continue to pay towards grass cutting in the church yard.
- It was also confirmed that the Parish Council would consider paying towards the cost of cleaning the war memorial. A resident in the village has confirmed that he will clean the memorial before Remembrance day, but will then be retiring and currently there is no one to replace him. The Chairman commented that on no account should detergent be used in the cleaning process.

7. MATTERS ARISING:

Cllr Harman attended the GDSF Wash-up meeting which was quite straightforward.

With regard to the travelers site all felt that this site must remain but were anxious to ascertain if costs could be reduced. Cllr Harman was very surprised at the costs to run this site. Cllr Tanner felt that in terms of cost vs value for money this expenditure was very worthwhile. County Cllr Croney confirmed that there was a case for reducing the site as there is a site in Piddletrenthide but the County Council and the GDSF were currently not working effectively to look in to this. A meeting has already been arranged for 14th June 2018 re the GDSF 2018.

8. URGENT MATTERS: Pimperne was awarded second place in the Dorset Best Village competition with a prize in the sum of £100. Thanks were expressed to Cllr Petra and Mike Peters for their work in regularly maintaining the village features.

9: RESIGNATION OF PARISH COUNCILLOR/APPOINTMENT OF PARISH COUNCILLOR

The Chairman read out the letter of resignation from Cllr Mackenzie which clearly stated the reasons for her resignation. In essence she felt that the role had become a thankless task and that the actions of 2 or 3 parishioners had directly led to decision to resign. All councillors agreed that Cllr Mackenzie, who also maintained the village website and newsletter as well as being interim Parish Clerk, would be sorely missed. A number of councillors commented how disappointed and disheartened they felt. Pimperne can ill afford to lose someone of Cllr Mackenzie's experience and calibre.

The Chairman has already had discussions with Mrs Mackenzie regarding her continued involvement with the website and is hopeful that she may continue with this role which would now be chargeable.

Since her resignation Mrs Mackenzie has updated everything including the risk register, codes of conduct, financial statements etc .

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The chairman has already consulted with Electoral Services at the District Council and adverts for a casual vacancy are now up on both notice boards. The Council expressed their sincere thanks to Mrs MacKenzie for her wholehearted enthusiasm and commitment to the Community and the Parish Council.

Action: Chairman

10. PLANNING

a) Granted applications:

- Woodbury – no update.

b) Outstanding applications

– 2/2016/1763/Various Sites –BT telephone box – no progress to date.

- 2/20170194/ KJ Pike & Sons Ltd – **a variation has now been submitted which requires a response by 24/10/2017. The council wish to record an objection as per Mr Burden’s letter.**

- 2/2017/0933/FUL Hammetts Farm House – replacement agricultural building - no decision.

- 2/2017/0803/HOUSE 1 St Peter’s Close – application has now been withdrawn and a request made to the parish council for a meeting. The council will not enter in to this type of discussion.

- 2/2017/1268/HOUSE – 6 Portman Road. A planning meeting has been held. There were no objections from the Parish Council but a member of the public has lodged an objection. The officers recommendation is to approve the application.

d) Tree applications – No new applications.

e) Other planning issues

Hayloft/stables – Berkeley House. The possibility of listing the Hayloft in the grounds of Berkeley House is still to be explored. This item cannot now be progressed due to the resignation of Cllr Mackenzie.

Action Chairman

Former Methodist Chapel – Chapel Lane. A further letter to be sent to Carol Rogerson, Enforcement, to enforce the owner to remove the rest of the ivy and repair the wall before the winter weather arrives.

Action Chairman/Clerk

Orchard Cottage, Old Bakery Close – there is concern that the dwelling is possibly not being constructed in accordance with the approval. The PC must contact Carole Rogerson to confirm the construction.

Action: Chairman/Clerk

f) Conservation Area – Re-Appraisal

Shelley Saltman wants further info to conclude this matter.

Action: Chairman

11. NEIGHBOURHOOD PLAN

The draft submission has been reviewed by Richard Burden and the required variations have all been actioned. It is now with Ian Smith & Allan Bennett, NDDC Planning Officers, who will make recommendations before being sent on to the statutory consultees. David Latham advised that his comments on the draft Neighbourhood Plan were intended to be helpful. **Action: Cllr. Slocombe**

12. FORMER SCHOOL FIELD

The Chairman has emailed Jacqui Leaton, Dorset County Council, but has not yet received a response. There are a number of outstanding actions on this issue. The Chairman will chase for an update.

Action Chairman

13. FINANCE

a) Financial Statement: The statement for September was presented. Unfortunately a statement for the main account was not available and thus the statement cannot be fully update or accepted. It will be forwarded as soon as available..

c) Cheque Approval: The Council approved the payment and instructed the signature of the following cheques:

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1377	Martin Park Garden Maintenance	734.00
1378	The Blandford School	300.00
1379	Debby MacKenzie	12.56
1380	Dorset Planning Consultant	930.00
1381	BDO LLP	120.00
1382	Pimperne Village hall	57.50
	Total	2154.06

d) BDO Audit Briefings: No new BDO briefings have been released.

14 TO APPOINT A TREE OFFICER

Cllr Tanner was appointed to this role.

15. OFFICERS' AND REPRESENTATIVES' REPORTS

a) Tree Officer – NDDC to be advised by email that Cllr Tanner is the new tree officer. **Action: Clerk**

b) Rights of Way:

- Cllr Argles has walked many of the routes with a member of the public. Nothing new to report.

c) Highways:

- Cllr Argles suggested that a note be placed in the Spring newsletter requesting trees/bushes which are overhanging the highways and public footpaths be cut back.

-Arlecks Lane is to be closed from 16th – 20th October. DC failed to notify anyone.

-Cllr Argles attended a meeting of the A350/C13 action group. A number of issues have yet to be decided or confirmed. Emergency services are not happy with the current proposals as ambulances have got stuck at Melbury Abbas. Pimperne is not required in the consultation meetings as none of the changes fall within the parish. There is to be a monthly update meeting which Cllr Argles will attend. **Action: Cllr Argles**

- Zebra Crossing – Salisbury Road roundabout

Blandford Town Council want the support of the Parish Council before writing to request a zebra crossing. The Parish council are happy to give their support for this suggestion. The PC also wish to request a further crossing closer to LIDL/Sunrise estate. **Action: Chairman/Clerk**

Grit Bins – Cllr Argles believes that all of the grit bins were filled on Monday, however there is some doubt over the bins at Letton Close. A letter is to be sent to DCC requesting this bin to be filled. **Action: Chairman/Clerk**

Footways Scheme – Cllr Slocombe attended a meeting on 12th July but has not received any update since this date. A chase up letter is required: **Action: Chairman**

d) Village Hall: nothing to report

e) Flood Warden: nothing to report

f) DAPTC: Further to Cllr Richley attending the meeting next week, voting suggestions were agreed with regard to the motions to be raised. This is based on the knowledge currently available but is subject to change if required. **Action Cllr. Richley**

g) Transport: The Saturday morning NORDCAT service to Salisbury has been extended until Xmas. A notice will be placed on the notice board and in the Village Hall: **Action: Cllr Harman**
A Community Transport Inquiry has been launched requiring review. **Action: Cllr Harman**

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h) **Community Officer:** The defibrillator training has taken place and a further session is booked for 25th November at 9.15am. Flyers are to be posted and a post made on Facebook ensuring Pimperne residents are aware of the opportunity. **Action: Cllr Peters**

16. TO APPROVE & ADOPT COMPLAINTS PROCEDURE

The Council proposed and agreed unanimously to adopt the Complaints Procedure. The current and any future complaints will be dealt with in accordance with the Complaints Procedure.

Action: All

17. HOMEWATCH/SPEEDWATCH

No update. Cllr Richley to request further speedwatch sessions.

Action: Cllr Richley

18. CALENDAR OF EVENTS AND TRAINING PLAN

-The Chairman will attend the Planning Event at South Walks House on 26th October 2017.

-The Clerk & Chairman will attend the Bring Your Own Chair event on 14th November 2017

-The Asset Register has now been fully updated by Mrs Mackenzie.

-Mid Year Internal Audit

Action: Chairman/Clerk

- Commence budget process

Action: Chairman/Clerk

19. PROPERTY CHECKS

a) General – Nothing to report

b) Play areas – The Chairman to contact Mr King regarding repairs required.

Action: The Chairman

- Pimperne Parish Council came first in the local Tesco Bags of Help scheme and have been awarded £5000. Our grant request now needs to be submitted. **Action: Chairman/Clerk**

- We are awaiting a response from the School regarding what the pupils would like to see in the Play Area. **Action: Chairman/Cllr. Peters**

-A letter of thanks is to be sent to Jackie Vacher for donating a £1281 to the Play Area Fund, following her recent Dorset & West Pathfinders Metal Detecting event at Hammetts Farm.

Action: Chairman/Clerk

The Council agreed to form a working group to promote and monitor the installation of replacement equipment to the Junior Play Area. Cllr Peters, Harman and Argles were appointed to the working group.

21. CORRESPONDENCE

- The Government's Right Homes in the Right Places consultation – to be taken on by Cllr Richley

Action: Cllr Richley

22. MATTERS FOR FURTHER CONSIDERATION:

23. ITEMS FOR NEXT AGENDA:

Community Hub

22. NEXT MEETING

The next meeting will be held on November 8th.

The meeting closed at 9.30 pm