

DRAFT

PIMPERNE PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday, 9th September 2015, at 7.00 p.m. in the Village Hall.

PRESENT: Cllrs. P. Slocombe (Chairman), H. Evans, T. Harman, D. Mackenzie, M. Richley.

IN ATTENDANCE: B. MacGregor (Parish Clerk).

1. APOLOGIES FOR ABSENCE: Cllrs. A. Argles and J. Tanner, and County Cllr. D. Croney.

2. DECLARATIONS OF INTEREST: None

3. DISPENSATIONS: none required.

4. MINUTES: The minutes of the Parish Council meeting held on 12th August 2015 were approved.

5. DISTRICT COUNCILLOR'S REPORT: A joint District Council/County Council report had been received by the meeting.

6. COUNTY COUNCILLOR'S REPORT: see above

7. DEMOCRATIC PERIOD: Cllr. Harman noted a marked reduction in the number of bats in his locality this year and wondered whether this had been noted elsewhere within the village.

8. MATTERS ARISING: None.

9. PLANNING

a) Granted applications –

Woodbury – No further update to report. Further communication is to be made to Mr. S. Clark at NDDC Planning to maintain pressure on the developers. **Action Clerk**

- 2/2015/0886/HOUSE –The Cottage Salisbury Road to Letton Croft – single storey extension. –

b) Outstanding applications

- 2/2015/0053/DCC – Retention of 3 temporary classrooms.

- 2/2015/0776/FUL – Stud Farm, Down Road – change of use from agricultural to gymnasium – the delay in approval relates to NDDC's concerns about traffic speed and the requirement for extra traffic calming in the approach.

2/2015/0216/LBC –Fairfield House, Church Road. The plans to renovate the Staddle Barn had been approved just before the meeting.

c) New applications

- 2/2015/1226/HOUSE –The Long House, Salisbury Road. No comment.

d) Tree application – None of the three expected applications have been received to date.

f) Minerals and Waste Planning Consultation – Individual comments have been put forward by Cllrs. Mackenzie and Harman with other Councillors requested to submit these to the Clerk.

Action Cllrs. Evans, Richey, Tanner and Argles

Upon receipt of all comments formal submissions will be made.

Action Chairman/Clerk

10. NEIGHBOURHOOD PLAN

Mr. Lane of Savills, representing Mr. Taylor, has been invited to address the next meeting of the Neighbourhood Planning Group on 14th September. The planning consultant Jo Witherden will also be attending the meeting.

Councillor responses/comments on the Main Modifications to the Local Plan and the Community Infrastructure Levy (CIL) are required before a final response to the consultation documents can be made.

Action Cllrs. Evans, Richey, Tanner and Argles

It was agreed that substantiation of the cost estimates included in the CIL consultation should be sought, together with clarification of the rationale behind the designation of high, low and medium residential zones to determine the levels of CIL to be levied.

Action Chairman/Clerk

11. NEW PIMPERNE PRIMARY SCHOOL

The installation of superfast broadband is experiencing some delay, owing to the identification of a break in the link between the green boxes installed at Salisbury Road and Manor Farm Close. The Chairman and Cllr Tanner attended a meeting with Mr M. Osborne of DCC to determine the boundaries of the existing school field site. The minutes will be distributed upon receipt.

Action Chairman

It was confirmed that ownership of the access road from Portman Road will be obtained by DCC to enable a shared access to the site and field to be in place. Although some of the modular buildings on the field have been removed, others could remain in place for some time, ensuring that the formal handover of the field is unlikely to take place until the New Year.

12. FINANCE

a) Financial Statement: A statement for August was presented, showing details of income and expenditure against budget. The funds transfer from the Reading Room required for the new Bus Shelter remains outstanding owing to the arcane requirements of the banks involved.

Action Clerk

b) Annual Return and External Audit - the external audit has been completed and the annual return notice displayed on the main notice board.

c) Asset Register Review and Insurance update - the asset register has been updated to reflect recent acquisitions and the Council approved the insurance quotation received from Came and Company.

d) Cheque Approval: The Council approved the payment and instructed the signature of the following cheques:

1224	BDO External Audit	156.00
1225	Church Maintenance Contribution	770.00
		At
		agreed
1226	Clerk's Salary	rate
1227	Came & Co. Insurance	844.39
1228	The Blandford School	240.00

c) BDO Audit Briefings – There have been no new audit briefings in the calendar year to date. A link to the BDO extranet is to be forwarded to all Councillors. **Action Clerk**

14. OFFICERS' AND REPRESENTATIVES' REPORTS

a) DT11: The DVAMP bid for the Trailway projects totalling some £2.5m has been submitted. The bid document was prepared by Hilary Ritchie.

b) Tree Officer: A formal request has been made to Mr & Mrs Drennan to request the removal of an overhanging branch of a Eucalyptus tree and to repair their boundary wall with Salisbury Road.

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A request will be made to secure a TPO on the rowan tree adjacent to Portman Road entrance to the school field.

Action Cllr. Mackenzie

c) **Rights of Way:** The footpath by the Collingwood Corner access road had been blocked by the Steam Fair and the matter had been drawn to the attention of the DCC Ranger.

d) **Highways Officer:** The request for double yellow lines in Church Road has been passed to Denise Thorner and/or Martin Farnham within DCC.

e) **Pimperne Primary School:** Nothing to report.

f) **Village Hall:** Nothing to report

g) **Flood Warden:** A Community Flood Road Closure Pilot Project application has been received with a response required by 26th October.

Action Cllr. Tanner

h) **DAPTC:** The Chairman attended the meeting held on 21st July, minutes as circulated.

15. HOMEWATCH/COMMUNITY SPEEDWATCH

The Homewatch report for August is still awaited. A request for volunteers to assist in the Community Speedwatch was publicised in the village newsletter.

16. CALENDAR OF EVENTS AND TRAINING PLAN

It was agreed that Cllrs Mackenzie would be booked onto the Councillors Update-East in November and the Cllr. Slocombe will be booked onto the Chairman's Seminar **Action Clerk**

17. PROPERTY CHECKS

Contact will be made with Mr. King to arrange the repainting of the seats in Down Road and at the top of the steps in Down Road.

Action Chairman

The Chairman advised that the junior play area is experiencing heavy usage following the opening of the new school. As a result evidence of wear and tear is being closely monitored with repairs being quickly actioned. Cllr. Evans asked whether the school could be approached for a contribution towards the cost of maintenance and the matter will be taken up. **Action Chairman**

18. SECTION 106

The sum of £7,000 remains available for use on capital projects related to the play areas when required.

19. TRANSPARENCY CODE FOR SMALLER COUNCILS

The necessary financial information and other information has now been collated and will be published on the web site. This covers the following:

- End of year accounts
- Annual governance statement
- Internal audit report
- List of councillor responsibilities
- Details of public land and building assets.

Action Cllr Mackenzie

20. CORRESPONDENCE

The request from a local resident to use the sports field for the flying a model aircraft will be discussed with John Truswell and NDDC Planning.

Action Chairman/Clerk

21. MATTERS FOR FURTHER CONSIDERATION: A defibrillator has now been purchased by Rob Lukins Fitness and will be mounted outside the gym once a suitable cabinet has been obtained. Consideration needs to be given to the means of access to the equipment eg via designated keyholders or via code lock, and training for volunteers to use the equipment.

Action All

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22. ITEMS FOR NEXT AGENDA: The issue of shared amenities and close co-operation with the school is to be added to the agenda for October

23. NEXT MEETING

The next meeting will be held on 14th October.

The meeting closed at 8.50 p.m.