

DRAFT

PIMPERNE PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday, 13th September 2017, at 7.00 p.m. at the Village Hall.

PRESENT: Cllrs. P. Slocombe (Chairman), A. Argles, T. Harman, D. Mackenzie, P. Peters, M. Richley, J. Tanner.

IN ATTENDANCE: Six members of the public.

1: APOLOGIES FOR ABSENCE: County Cllr. D. Croney, District Cllr. P. Brown

2. DECLARATIONS OF INTEREST: Cllr. Slocombe declared an interest in the second item to be considered under 10c as he lives in a property that looks out at the property concerned.

3. DISPENSATIONS: None

4. MINUTES: The minutes of the Parish Council meeting held on 9th August 2017 were approved by the meeting.

5. HILLFORTS WARD REPORT: District Cllr. Brown's report had been received by Councillors. Cllr. Brown has requested that the planning application for 1 St Peter's Close be referred to the planning committee should the case officer be minded to approve the application. Cllr. Tanner added that yet another Development Planning Committee has been cancelled. This is to be discussed by the Overview and Scrutiny Committee. Councils are encouraged to write to the committee expressing concern that large or controversial plans are decided by a delegated planning officer. **Action Chairman**

Cllr. Argles to attend the Hambledon Division meeting on 6th October if Cllr. Slocombe cannot attend.

Cllr. Tanner wished parishioners to be made aware that a Single Person Discount Review with regard to Council Tax is taking place.

6. DEMOCRATIC PERIOD:

Mrs. Toze offered to lodge the papers relating to the application for Village Green status for the former school field with the Dorset History Centre. These are due to be returned to the Parish Council upon the signing of the lease for the former school field. Mrs. Toze will also lodge a copy with Blandford Museum. Mrs. Toze will advise if any assistance is required. The Parish Council conveyed its gratitude to Mrs. Toze.

7. MATTERS ARISING:

No further cars have been left for sale in Down Road for at least 10 days.

8. URGENT MATTERS:

None

9. APPOINTMENT OF PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

Interviews are to be arranged. Cllr. Peters, Cllr. Argles and Cllr. Slocombe will form the interview board.

10. PLANNING

a) Granted applications:

- Woodbury – The ivy removed from the former Methodist Chapel has been dumped on the site. District Cllr Brown should be advised if any rats are seen.

- 2/2017/0789/HOUSE 24 Old Bakery Close – loft conversion and dormer window – approved.

- 2/2017/1193/HOUSE Elidia, Church Road – erect rear conservatory – approved.

b) Outstanding applications

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- 2/2016/1763/Various Sites –BT telephone box – no progress to date.
- 2/2017/1763/ KJ Pike & Sons Ltd – still under consideration.
- 2/2017/0933/FUL Hammetts Farm House – replacement agricultural building - no decision.
- 2/2017/0803/HOUSE 1 St Peter’s Close - new dwelling and garage – the Parish Council and District Cllr Brown have requested the application be referred to the Planning Committee. No AONB or Highways comments are available on the Dorsetforyou website.

c) New applications

- 2/2017/1034/HOUSE – 33 Walters Drive – erect single storey extension. Comments due by 30/8. No objections were raised. Awaiting decision.
- 2/2017/1268/HOUSE – 6 Portman Road – No objections. **Action Cllr. Mackenzie**

d) Tree applications – No new applications.

e) Other planning issues

Hayloft/stables – Berkeley House. The possibility of listing the Hayloft in the grounds of Berkeley House is still to be explored. **Action Chairman/Cllr. Mackenzie**

Former Methodist Chapel – Chapel Lane. A further letter to be sent to Carol Rogerson, Enforcement, to enforce the owner to remove the rest of the ivy and repair the wall before the winter weather arrives. **Action Chairman/Cllr. Mackenzie**

f) Community Assets

Cllr Peters will continue looking into the requirements for Community Assets with regards to the Farquharson Arms pub and the former Methodist Chapel. **Action Cllr. Peters**

g) Section 106

Confirmation received that the Old School site did not have a S106 agreement. CIL has not yet been adopted by NDDC therefore no funds will be forthcoming for some time.

11. NEIGHBOURHOOD PLAN

The draft pre-submission plan is 95% complete. A copy has been sent to the AONB for review. Minor adjustments required. Cllr Slocombe to meet with Mr Burden, AONB. Cllr. Slocombe has contacted NDDC to go through the pre-submission plan. Cllr. Harman requested their views on the Housing Policies. **Action Cllr. Slocombe**

The Neighbourhood Planning Group Terms of Reference were agreed with two minor changes. To be sent to all councillors and placed on the website. **Action Cllr. Mackenzie**

12. FORMER SCHOOL FIELD

Cllr. Slocombe has emailed Dorset County Council regarding the terms of the lease and the actions carried out by the developers to the boundaries and fencing. All councillors are requested to attend the meeting with DCC to discuss the terms. Date to be advised. **Action All**

13. FINANCE

a) **Financial Statement:** The statement for August was presented and accepted.

b) **Insurance Renewal:** All agreed to renew as recommended by Came and Company.

c) **Cheque Approval:** The Council approved the payment and instructed the signature of the following cheques:

1372	Clerk’s Salary and backdated pay	At agreed rate
1373	Clerk’s Expenses	27.01
1376	Came and Company - Insurance	856.06
1375	DAPTC – Annual Subscription	351.57

d) **BDO Audit Briefings:** No new BDO briefings have been released.

e) Code of Conduct, Standing Orders and Financial Regulations

All have been checked against the latest versions from NALC and for continued relevance for Pimperne Parish Council. Current versions fit for purpose and agreed by all councillors. Latest versions to be dated, sent to all councillors and added to the website. **Action Cllr. Mackenzie**

14. OFFICERS' AND REPRESENTATIVES' REPORTS

a) Tree Officer: The owner of the tree has been contacted by NDDC. Cllr. Argles will follow up with the Community Highways Officer if no progress by the next meeting. **Action Cllr. Argles**

b) Rights of Way:

- Tara Hansford at Dorset CC is currently putting together a list of projects potentially eligible for funding opportunities and will be in touch with Cllr. Argles.

- A bush is currently down on the footpath to Newfields Farm but is easily passable.

c) Highways:

- The Report a Collision form to be added to the website.

Action Cllr. Mackenzie

- Annual Councillors Survey to be completed by Cllr. Argles.

Action Cllr. Argles

- Incidents on the hill to Letton to be recorded on the Report a Collision form as/when they occur.

- Nothing has been received regarding the 3 options for the footpath widening on Church Road.

Cllr. Slocombe to progress with County Cllr. Croney.

Action Cllr. Slocombe

- A350/C13 meeting to take place on 9th October. Cllr. Slocombe to attend.

Action Cllr. Slocombe

- Cllr. Argles reported that all issues with regards to the 'circular' route in the village have been resolved.

d) Village Hall: Quotations for the replacement curtains are still coming in. The Village Fete raised £527 towards the curtains. A letter of thanks will be sent by the Village Hall Committee to Mrs Vacher.

e) Flood Warden: The stream pumping has now ceased. Heavy downpours have not caused problems as the gullies are clear.

f) DAPTC: The latest Northern Area Meeting minutes and presentations have been sent to all.

The Northern Area AGM will take place on 19th October. The main DAPTC AGM will take place on 4th November. Cllr. Richley to attend both.

Action Cllr. Richley

The motions for the AGM are due for discussion at the next PC meeting.

g) Transport: Service 20 is working well. Nordcat feedback on the current flyer trial shows that some Pimperne residents have used the service.

Damory have replaced the council produced timetables with their own. The print is very small.

Cllr. Harman to investigate and contact Damory.

Action Cllr. Harman

h) Community Officer: Defibrillator training took place with 9 attendees. Six names currently on the list for the next session. Flyers and posters will be produced once a date has been decided for the next session.

15. HOMEWATCH/COMMUNITY SPEEDWATCH

Two letters were received regarding damage to vehicles in Church Road and Parr Grove. Further Speedwatch sessions will take place as weather allows.

16. CALENDAR OF EVENTS AND TRAINING PLAN

The Asset Register has been reviewed and requires the addition of the defibrillator and cabinet.

Cllr. Peters to ascertain the value.

Action Cllr. Peters/Cllr. Mackenzie

Cllr. Mackenzie to check if the final BDO Audit Return has been received.

Action Cllr. Mackenzie

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Training – Cllr. Slocombe will attend the BYO Chair session with the new clerk if in place in time.

- Cllr. Mackenzie to attend the Data Protection & Governance training on 7th December.

Action Cllr. Mackenzie

17. PROPERTY CHECKS

a) General – Nothing to report

b) Play areas – Cllr. Slocombe to contact Mr King regarding repairs required.

Action Cllr. Slocombe

- Tesco Bags of Help results are being collated. Results due end September.

- Match Funding for the Play Area to be discussed with Cllr. Peters. School to be contacted to ask the pupils what they would like to see in the Play Area. **Action Cllr. Slocombe/Cllr. Peters**

18. COMMUNITY SHOP AND POST OFFICE FACILITIES FOR THE VILLAGE:

Mr and Mrs Everett reported that the Village Shop and Post Office are to close on 8th November. Mrs Everett is meeting with a representative of the Post Office regarding future Post Office services for the village. Mrs Everett will ask the PO representative to contact the Parish Council. The PO are not obliged to provide a service but will attempt to do so if practical. Cllr. Slocombe requested Mrs Everett to get in contact after her meeting to discuss.

Mr and Mrs Everett offered the existing shop car park as a space for rental should a Community Shop be considered. Facilities such as power, a credit/debit card machine, mobile toilet facilities, and transport for supplies would be required, along with volunteers to man the shop. Early hours would be involved should newspapers be sold. A suitable building such as a converted container would also be required.

The Parish Council thanked Mr and Mrs Everett for all they had done for the village.

19. CORRESPONDENCE

- Complaints regarding noise were received by the council. This is not a matter for consideration by the council.

- Hedgehog posters have been put up around the village to request drivers to slow down.

- A Clinical Commissioning Group review is taking place if any councillors wish to attend.

- NDLAG can provide assistance for communities trying to save a village shop or pub. Cllr. Slocombe and Cllr. Peters to discuss.

Action Cllr. Slocombe/Cllr. Peters

- Details of timber-look noticeboards received which will be held on file should any be replaced.

- Pimperne Cycle Race will take place on 1st October from the Village Hall, starting at 10am.

20. MATTERS FOR FURTHER CONSIDERATION:

The Steam Fair wash-up meeting will take place on 5th October. It was agreed that the event went smoothly and was well managed. Thanks were expressed for the tickets allocated to the village. Cllr. Harman to attend.

Action Cllr. Harman

21. ITEMS FOR NEXT AGENDA:

Nothing.

22. NEXT MEETING

The next meeting will be held on October 11th.

The meeting closed at 8.45 pm